



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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IN REPLY PLEASE
REFER TO FILE: **WR-2**

May 23, 2002

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012-2718

Dear Supervisors:

**RIO HONDO COASTAL BASIN SPREADING GROUNDS
SLOPE STABILIZATION AND LANDSCAPE DESIGN SERVICES
AWARD CONSULTANT SERVICES AGREEMENT
SUPERVISORIAL DISTRICT 1
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

Award and authorize the Director of Public Works or his designee to execute a consultant services agreement with Fugro West, Inc., to perform stability analysis, develop stabilization and landscaping concepts, prepare design plans and specifications, and provide construction support services related to the west side slope within the Rio Hondo Coastal Basin Spreading Grounds for a fee not to exceed \$560,000 to be financed by the Fiscal Year 2001-02 Flood Control District Fund and establish the effective contract date following your Board's approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

We are recommending that your Board award and authorize the Director of Public Works or his designee to execute a consultant services agreement with Fugro and establish the effective contract date following your Board's approval. The consultant services will provide stability analysis, stability and landscaping concept development, design plans and specifications, and construction support services for the west side slope within the Rio Hondo Coastal Basin Spreading Grounds.

The slope is within the facility's westerly right of way adjacent to Bluff Road, a street owned and maintained by the City of Montebello.

We intended to install landscaping and ornamental fencing along the perimeter of this section of the spreading grounds as part of the San Gabriel and Rio Hondo Coastal Basin Spreading Grounds Phase 1 Landscaping Project that was approved by your Board on May 15, 2001, and is currently underway. Work along this slope was not incorporated into the approved Phase 1 project and was instead deferred until the stability of the slope was investigated and, if needed, stabilized.

We consulted with the City of Montebello in the development of the Scope of Work for this consultant services agreement. Under the proposed Scope of Work, the consultant will identify the stabilization needs to accommodate the ornamental fencing, landscaping, irrigation, local drainage, and the existing equestrian trail at the toe of the slope. The consultant will also identify any additional needs to accommodate the City's desire for beautification, a bike trail, and additional parking along Bluff Road. The Scope of Work also includes, as optional tasks, the preparation of a maintenance manual for the slope improvements and the provision for as-needed technical support during construction of the improvements.

The consultant services agreement will provide a design for a project that will enhance the aesthetics of our water conservation facilities by providing a pleasing view to the residents of the surrounding communities.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

This project is consistent with Public Works' Strategic Plan Goals of Service Excellence and Children and Families' Well-Being. The slope stabilization and landscape design will seek to enhance the quality of our water conservation services and contribute to the emotional and social well-being of the residents of the surrounding communities by improving the aesthetics of the Rio Hondo Coastal Basin Spreading Grounds.

FISCAL IMPACT/FINANCING

There will be no impact on Public Works' General Fund.

The recommended agreement for the slope stabilization, landscaping design, and construction support services for the Rio Hondo Coastal Basin Spreading Grounds project is for an aggregate not to exceed ~~fee of~~ \$560,000. This includes \$42,000 for unforeseen additional design work that may arise during progress of the project. The additional work within this allowance will not be performed without prior written authorization from the Director of Public Works.

Funds for this agreement are available from the Fiscal Year 2001-02 Flood Control District budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The standard consultant services agreement in the form previously approved by County Counsel will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring of qualified displaced Public Works employees will be used.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, Fugro is willing to consider Greater Avenues for Independence Program participants for future employment.

Fugro has demonstrated satisfactory compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program).

As required by your Board, language has been incorporated into the consultant services agreement stating that the consultant shall notify its employees and shall require each subconsultant to notify its employees that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

ENVIRONMENTAL DOCUMENTATION

The project is categorically exempt from the California Environmental Quality Act (CEQA) as specified in Section 15252 of the State's CEQA Guidelines. Any project that may be proposed as a result of these services will undergo the appropriate environmental review.

CONTRACTING PROCESS

On December 18, 2001, 47 firms were sent Requests for Proposals (RFP) for the stability analysis and design of the west side slope of Rio Hondo Coastal Basin Spreading Grounds. As requested by your Board on February 3, 1998, and to further increase consultant awareness of contracting opportunities with Public Works, this contract opportunity was listed on the County's Office of Small Business website.

On February 21, 2001, eight firms submitted proposals for review and evaluation. These proposals were first reviewed to ensure they met the mandatory requirements outlined in the RFP. Having met those requirements, an evaluation committee consisting of six members from Public Works and one member from the City of Montebello evaluated the proposals. The firms were evaluated based on criteria outlined in the RFP, which included the proposers' technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender.

Based on the review and evaluation of the proposals, Public Works and the City of Montebello found Fugro to be the firm best qualified to perform the recommended services.

Participation of Community Business Enterprises (CBE) in the project is encouraged through Public Works' CBE Outreach Program. Consultants are required to demonstrate their good faith efforts to utilize CBEs. Fugro's CBE participation data and three-year contracting history are on file with Public Works.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended contract as this contract is for non-Proposition A services.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current Public Works' services or projects during the performance of the recommended consultant services.

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CONCLUSION

Please return one approved copy of this letter to Public Works.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

RCP:jac
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cc: Chief Administrative Office
County Counsel